

**BOXTED PARISH COUNCIL**

58 SHAFTESBURY AVENUE  
HARWICH CO12 4BT  
Tel 01206 329019

E-mail [boxted-council@btconnect.com](mailto:boxted-council@btconnect.com)

**THIS MEETING IS OPEN TO THE PUBLIC**

**To All Councillors:**

You are summoned to attend:

**THE PARISH COUNCIL MEETING**

**Of**

**Boxted Parish Council**

**Wednesday 11<sup>th</sup> January 2017**

**At**

**Boxted Village Hall Cage Lane Boxted Colchester Essex**  
**starting at 7pm**

*For the purposes of transacting the following business.*

4<sup>th</sup> January 2017

*Denise Humphris*

Mrs D Humphris

Clerk to the Council

**A G E N D A**

1. **TO RECEIVE APOLOGIES FOR ABSENCE**  
To consider apologies for absence given and confirm acceptance of those apologies.
2. **DECLARATIONS OF INTEREST**– to receive Councillors Declarations of Interest under 2012 regulations on any item which appears on the agenda
3. **THE MINUTES OF THE MEETING HELD ON 9<sup>th</sup> November 2016**  
To approve the minutes as a true record for signature by the Chairman (previously circulated)
4. **BOROUGH AND COUNTY COUNCIL MATTERS**  
To receive reports from Borough and/or County Councillors present
5. **CLERK'S REPORT**  
To note the Clerk's report on action items since the last meeting.
6. **PUBLIC PARTICIPATION**  
**(Maximum 15 minutes unless otherwise directed by the Chairman)**  
To receive questions/comments/queries from members of the public present at the meeting.  
*In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting*

7. **PLANNING**

To consider this Council's comments to planning applications submitted to Colchester Borough Council.

8. **COMMUNITY HUB**

a) Handyman role – to review temporary contract and applications received for new role.

b) Community Hub Roof – to minute the Council's intention to borrow funds for the roof if grant funding cannot be sourced elsewhere and to confirm appropriate advertising of this intention.

c) To consider tractor/mower sale

d) To consider a request from Colchester Borough Council to site a borough hub on the premises.

e) To review Hub income/expenditure and to consider fees and subscriptions for users for 2017/2018.

9. **FINANCIAL AND ACCOUNTING**

a) Financial report

To note the Clerk's report on the current financial situation of the Council 1<sup>st</sup> April 2016 - date

c) To approve the payment of invoices received.

10. **ANNUAL BUDGET/PRECEPT SETTING FOR THE FINANCIAL YEAR  
APRIL 2017 – MARCH 2018**

To review proposed budgets and to agree the precept on Colchester Borough Council for 2017/2018

a) To minute the Annual Review of staff salary and hours.

11. **TIME AND DATE OF NEXT MEETING**

The next meeting will be Wednesday 8<sup>th</sup> February 2017 at Boxted Village Hall Cage Lane Boxted commencing at 7pm.

Boxted Parish Council Clerk to the Council  
58 Shaftesbury Avenue Dovercourt  
HARWICH CO12 4BT

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