

BOXTED PARISH COUNCIL

58 SHAFTESBURY AVENUE
HARWICH CO12 4BT
Tel 01206 329019

E-mail boxted-council@btconnect.com

THIS MEETING IS OPEN TO THE PUBLIC

To All Councillors:

You are summoned to attend:

THE PARISH COUNCIL MEETING

Of

Boxted Parish Council

Wednesday 13th July 2016

At

Boxted Village Hall Cage Lane Boxted Colchester Essex

starting at 7pm

For the purposes of transacting the following business.

6th July 2016

Denise Humphris

Mrs D Humphris
Clerk to the Council

A G E N D A

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
To consider apologies for absence given and confirm acceptance of those apologies. *Councillor Mrs C Damen*
2. **DECLARATIONS OF INTEREST**– to receive Councillors Declarations of Interest under 2012 regulations on any item which appears on the agenda
3. **THE MINUTES OF THE MEETING HELD ON 8th June 2016**
To approve the minutes as a true record for signature by the Chairman (previously circulated)
4. **BOROUGH AND COUNTY COUNCIL MATTERS**
To receive reports from Borough and/or County Councillors present
5. **CLERK'S REPORT**
To note the Clerk's report on action items since the last meeting.
6. **PUBLIC PARTICIPATION**
(Maximum 15 minutes unless otherwise directed by the Chairman)
To receive questions/comments/queries from members of the public present at the meeting.
In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting

7. **NEIGHBOURHOOD PLAN**
 - a) To note progress and consider any actions necessary
8. **SPORTS AND SOCIAL CLUB**
 - a) To receive an update with regards refurbishments and community use.
9. **PLANNING**

To consider this Council's comments to planning applications submitted to Colchester Borough Council.
161474 – Orchard Place Accomodation Road Boxted -Application for retention of entrance gates, piers and side walls.
10. **COLCHESTER BOROUGH COUNCIL LOCAL PLAN – PREFERRED OPTIONS CONSULTATION.**
 - a) To consider this Council's response to the preferred options consultation highlighting proposed development land in Boxted.
11. **ANNUAL REVIEW OF INSURANCE**
 - a) To review and update the Council's Risk Assessment document;
 - b) To update the Asset Register
 - c) To review quotes for Annual Insurance premium and to approve payment.
12. **STANDING ORDERS AMENDMENT**

To approve the amended wording of Parish Council Standing Orders as per internal audit recommendations as follows:
Recommendation: To update Standing Order No.18 to incorporate reference to the Public Contracts Regulations 2015.
13. **GRASSCUTTING/HANDYMAN CONTRACT**
 - a) To consider a draft specification/job description for grasscutting/handyman contract.
14. **ANNUAL SUBSCRIPTIONS**

To consider renewal annual subscriptions as follows:
Rural Community Council of Essex £55 +VAT 1st July 2016 – 30th June 2017
15. **FINANCIAL AND ACCOUNTING**
 - a) Financial report
To note the Clerk's report on the current financial situation of the Council 1st April 2016 - date
 - b) To approve the payment of invoices received.
16. **TIME AND DATE OF NEXT MEETING**

There is no meeting in August
Wednesday 14th September 2016 at Boxted Village Hall Cage Lane Boxted commencing at 7pm.

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