

BOXTED PARISH COUNCIL
58 SHAFTESBURY AVENUE
HARWICH CO12 4BT
Tel 01206 329019
E-mail boxted-council@btconnect.com

THIS MEETING IS OPEN TO THE PUBLIC

To All Councillors:

You are summoned to attend:
A COUNCIL MEETING

Of
Boxted Parish Council

Wednesday 11TH November 2015

at

Boxted Village Hall, Cage Lane, Boxted Colchester Essex commencing at 7pm

for the purposes of transacting the following business.

4th November 2015

Denise Humphris

Mrs D Humphris
Clerk to the Council

A G E N D A

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
To consider apologies for absence given and confirm acceptance of those apologies.
2. **DECLARATIONS OF INTEREST**– to receive Councillors Declarations of Interest Under 2012 regulations on any item which appears on the agenda
3. **THE MINUTES OF THE MEETINGS HELD ON WEDNESDAY 14th October 2015**
To approve the minutes as a true record for signature by the Chairman (previously circulated)
4. **CLERKS REPORT.**
To receive the Clerk's report
5. **BOROUGH AND COUNTY COUNCIL AFFAIRS**
Colchester Borough Councillor Nigel Chapman sends his apologies for absence.
To receive updates and reports from Borough and/or County Councillors present
6. **PUBLIC PARTICIPATION**
To receive questions/comments/queries from members of the public present at the meeting.

7. PLANNING

To consider this Council's comments to the following planning applications submitted to Colchester Borough Council:

152342 Lavender House Langham Road Boxted – Detached Car Port

152321 Cliftonville Mill Road Boxted – Notification of proposed single storey rear extension

152292 The Jays Straight Road Boxted – Change of use of ancillary accommodation C3 to 1 bedroom dwelling C3

152264 4 Hope Cottages Straight Road Boxted – Single storey rear extension

152231 Orchard Place Accomodation Road Boxted – Change of use to traveller's pitch

8. NEIGHBOURHOOD DEVELOPMENT PLAN

a) To confirm (urgent) action with regards progressing the Neighbourhood Development Plan (details previously circulated)

9. INTERNAL AUDITOR FOR 2015/2016

To confirm appointment of the internal auditor for 2015/2016

10. ANNUAL SALARY REVIEW

To undertake the Annual Review of staff salaries.

11. PAYMENT OF ACCOUNTS

To approve the payment of invoices received (previously circulated)

12. TIME AND DATE OF NEXT MEETING

To confirm whether or not a meeting is needed for December (taking into account NDP matters) and confirm date of the next meeting.

Boxted Parish Council The Clerk to the Council
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