

**BOXTED PARISH COUNCIL**  
58 SHAFTESBURY AVENUE  
HARWICH CO12 4BT  
Tel 01206 329019  
E-mail [boxted-council@btconnect.com](mailto:boxted-council@btconnect.com)

**THIS MEETING IS OPEN TO THE PUBLIC**

**To All Councillors:**

You are summoned to attend:  
**A COUNCIL MEETING**

**Of**  
**Boxted Parish Council**

Wednesday 9<sup>TH</sup> SEPTEMBER 2015

at

Boxted Village Hall, Cage Lane, Boxted Colchester Essex commencing at 7pm

*for the purposes of transacting the following business.*

3<sup>RD</sup> September 2015

*Denise Humphris*

Mrs D Humphris  
Clerk to the Council

**A G E N D A**

1. **TO RECEIVE APOLOGIES FOR ABSENCE**  
To consider apologies for absence given and confirm acceptance of those apologies.
2. **DECLARATIONS OF INTEREST**– to receive Councillors Declarations of Interest Under 2012 regulations on any item which appears on the agenda
3. **THE MINUTES OF THE MEETINGS HELD ON WEDNESDAY 12<sup>th</sup> AUGUST 2015**  
To approve the minutes as a true record for signature by the Chairman (previously circulated)
4. **COLCHESTER BOROUGH COUNCIL – NORTHERN GATEWAY PROJECT**  
To receive a presentation and updates from John McEntee Colchester Borough Council Project Manager.
5. **CLERKS REPORT.**  
To receive the Clerk's report
6. **BOROUGH AND COUNTY COUNCIL AFFAIRS**  
To receive updates and reports from Borough and/or County Councillors present
7. **PUBLIC PARTICIPATION**  
To receive questions/comments/queries from members of the public present at the meeting.

**8. PLANNING**

To consider this Council's comments to the following planning applications submitted to Colchester Borough Council:

151739 – 32 Straight Road Boxted – Demolition of conservatory and rear outbuildings. Erection of new two storey side/rear extension

151671 – Redhouse Straight Road Boxted – Application for the variation of condition 6 of planning permission 150977

151732 – Redhouse Straight Road Boxted – Application to discharge condition 2 of planning permission 150978

**9. NEIGHBOURHOOD DEVELOPMENT PLAN**

To receive updates

**10. SPORTS PAVILION UPDATES AND MATTERS FOR CONSIDERATION**

a) To consider progress to date and updates including final report of costs of recent refurbishment and details of grant applications for further works

b) To consider 'in principle' support to a request for hire of the lounge/back kitchen area for a breakfast club 6am -9pm and after school club 3pm – 6pm

**11. ANNUAL INSURANCE REVIEW**

a) To undertake the Annual Review of Insurance

b) To review and update the Asset Register

c) To undertake and review the Annual Risk Assessment

**12. BUDGET ANALYSIS AND FINANCIAL REVIEW**

To receive a report with regards to budget performance and current financial situation.

**13. PAYMENT OF ACCOUNTS**

To approve the payment of invoices received

**14. TIME AND DATE OF NEXT MEETING**

Wednesday 14<sup>th</sup> October 2015 at Boxted Village Hall Cage Lane Boxted commencing at 7pm

Boxted Parish Council The Clerk to the Council  
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