

BOXTED PARISH COUNCIL

APRIL 2015

The Minutes of the Meeting held on Wednesday 8th April 2015 at Boxted Village Hall, Cage Lane, Boxted Colchester, Essex commencing at 7pm

Present:

Chairman: Councillor T Brentnall

Vice Chairman: Mrs A McLauchlan

Councillors: Councillor H Large, Councillor Mrs C Damen;
Councillor S Lawrence

The Clerk to the Council: Mrs D Humphris

Colchester Borough Councillor Nigel Chapman and two members of the public.

<u>127/14</u>	<u>APOLOGIES FOR ABSENCE RESOLVED:</u> to accept apologies from Councillor Mrs R Cryer; Councillor M Parratt and Councillor G Pugh and Councillor Mrs T Wells
<u>128/14</u>	<u>DECLARATIONS OF INTEREST</u> None
<u>129/14</u>	<u>THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11TH MARCH 2015</u> <u>THE MINUTES OF THE NEIGHBOURHOOD DEVELOPMEN PLAN COMMITTEE MEETING HELD ON WEDNESDAY 11TH MARCH 2015</u> <u>RESOLVED: (unanimously)</u> to approve the Minutes (previously circulated) as a true record for signature by the Chairman.
<u>130/14</u>	<u>CLERKS REPORT</u> Members noted the Clerk's report as follows: <u>Planning Decisions Notices Received</u> 146581 – Walnut Barn Orchard Farm Boxted - Change of use extension of domestic curtilage. Construction of 3 bay carport. Alteration to pitch of roof to 45 degrees and raising of ridge of existing barn,eaves to remain at the same height REFUSED <u>Precept Increase</u> We have received one letter of complaint re recent increase in the parish element of Council tax and have replied with a copy of the prepared response for circulation. The response will be in this month's Boxted and Langham newsletter in full and we have been assured there will be no editorial amendments. <u>Sport and Social Club</u> Subscriptions – clubs have expressed concern about the rise to their annual subscriptions and clerk has provided breakdown of income /expenditure for last two years showing that funds needed for day to day running such as electric, water etc. Plans for refurbishment – outline plans for required renovation and extension submitted. Clubs have been invited to June meeting to present their ongoing plans to include plans for future management of the club. Legal and Statutory Duties – we still do not have a proper system in place for monitoring that the building meets all legal and statutory duties required to keep it open to the public which leaves the Council open to some element of risk. Annual Duty of Care (Waste Transfer) Certificate forwarded to clubs for completion,

	<p>signature and return to CBC. PC can't sign it as responsibility for complying with Duty of Care rests with club users who put the waste out for collection etc.</p> <p><u>Village Hall Water Supply</u></p> <p>Plans for an independent meter for the Village Hall are now progressing. Matters being followed with Anglian Water. They will put in necessary piping so that SSC can have its own supply at a later date when funds are available for new pipes needed from SSC to new meter point.</p> <p><u>Local Government Pension Scheme 2015-2016</u></p> <p>Employer contributions increased from 15.1% to 15.9% - increase of £6.84 per month.</p> <p><u>Correspondence received and circulated</u></p> <p>Local Government Boundary Commission – Details of new ward boundaries/councillor numbers for Colchester Borough Council to take effect May 2016.</p> <p>Colchester Borough Council – Details of how to host a Community Day of Action (e.g. litter pick)</p> <p>Dedham Vale AONB – 25TH June 2015 Invitation to Dedham Vale AONB and Stour Valleys Forum</p> <p>Dedham Vale AONB – March monthly update newsletter</p> <p>Myland Community Council – Consultation on Myland Neighbourhood Development Plan</p>
<u>131/14</u>	<p><u>BOROUGH AND COUNTY COUNCIL AFFAIRS</u></p> <p>Colchester Borough Councillor Nigel Chapman reported that the Northern Approach Road was now open.</p>
<u>132/14</u>	<p><u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u> None</p>
<u>133/14</u>	<p><u>NEIGHBOURHOOD DEVELOPMENT PLAN.</u></p> <p>Members considered a draft questionnaire regarding Hill Farm and potential use of any s106 monies, prepared by Navigus Planning and suggested some amendments which the Clerk would communicate to Navigus Planning for new draft to be drawn up. It is intended to personalise the questionnaires and deliver to each household in the Village before proceeding further with the Neighbourhood Development Plan document.</p> <p>The landowner of Hill Farm was present in the public gallery and was asked what possibility there was of the site remaining for commercial use and a unit being built according to existing planning permission. He advised that the 7m high building which already had planning permission was needed to make it a commercial project, but with no demand for such business units in this location, to proceed down this route would be speculative and uneconomical. Equally if the building went ahead with no confirmed tenants, they would have to pay business rates on the empty building after six months, meaning with no confirmed interest this project was not financially viable and would be unlikely to go ahead.</p>

134/14	<p>PLANNING Member considered the following planning applications submitted to Colchester Borough Council and RESOLVED to comment as follows: 150538 – Little Blakes, Oakfield Drive Boxted – Proposed single storey extension and alterations – NO OBJECTIONS 150410 – Boxted Hall Farm Burnt Dick Hill Boxted – Erection of proposed open car port. NO OBJECTIONS.</p>																																																												
135/14	<p>PARISH COUNCIL POLICY DOCUMENTS – ANNUAL REVIEW It was agreed to defer this to the May meeting.</p>																																																												
136/14	<p>PAYMENT OF ACCOUNTS RESOLVED to approve payment of accounts presented by the clerk as detailed below totalling parish council payments £1100.47; SSC payments £205.27 and Neighbourhood Development Plan payments £894 cheques signed in accordance with the bank mandate.</p> <table border="1" data-bbox="344 837 1375 1070"> <thead> <tr> <th></th> <th><u>PAYEE</u></th> <th></th> <th><u>VAT</u></th> <th><u>NET</u></th> <th><u>DETAILS</u></th> </tr> </thead> <tbody> <tr> <td>S/O</td> <td>Mrs D Humphris</td> <td>663.76</td> <td></td> <td>663.76</td> <td>April salary standing order</td> </tr> <tr> <td>001193</td> <td>Essex Pension Fund</td> <td>186.78</td> <td></td> <td>186.78</td> <td>April pension payment</td> </tr> <tr> <td>001194</td> <td>Accent Stationers</td> <td>3.93</td> <td>0.66</td> <td>3.27</td> <td>Stationery</td> </tr> <tr> <td>001195</td> <td>Barry Took</td> <td>246.00</td> <td></td> <td>246.00</td> <td>Handyman work</td> </tr> </tbody> </table> <p>SPORTS AND SOCIAL CLUB</p> <table border="1" data-bbox="344 1137 1375 1267"> <thead> <tr> <th><u>CHEQUE NO</u></th> <th><u>PAYEE</u></th> <th></th> <th><u>Vat</u></th> <th><u>NET</u></th> <th><u>DETAILS</u></th> </tr> </thead> <tbody> <tr> <td>S/O</td> <td>Emma McKay</td> <td>91.23</td> <td></td> <td>91.23</td> <td>April salary</td> </tr> <tr> <td>000099</td> <td>E&J Fire and Security Ltd</td> <td>114.04</td> <td>19.01</td> <td>114.04</td> <td>Annual Fire extinguisher check</td> </tr> </tbody> </table> <p>NEIGHBOURHOOD DEVELOPMENT PLAN</p> <table border="1" data-bbox="344 1339 1375 1435"> <thead> <tr> <th><u>CHEQUE NO</u></th> <th><u>PAYEE</u></th> <th></th> <th><u>Vat</u></th> <th><u>NET</u></th> <th><u>DETAILS</u></th> </tr> </thead> <tbody> <tr> <td>000028</td> <td>Navigus Planning</td> <td>894.00</td> <td>149</td> <td>745</td> <td>NDP Consultancy fees</td> </tr> </tbody> </table>		<u>PAYEE</u>		<u>VAT</u>	<u>NET</u>	<u>DETAILS</u>	S/O	Mrs D Humphris	663.76		663.76	April salary standing order	001193	Essex Pension Fund	186.78		186.78	April pension payment	001194	Accent Stationers	3.93	0.66	3.27	Stationery	001195	Barry Took	246.00		246.00	Handyman work	<u>CHEQUE NO</u>	<u>PAYEE</u>		<u>Vat</u>	<u>NET</u>	<u>DETAILS</u>	S/O	Emma McKay	91.23		91.23	April salary	000099	E&J Fire and Security Ltd	114.04	19.01	114.04	Annual Fire extinguisher check	<u>CHEQUE NO</u>	<u>PAYEE</u>		<u>Vat</u>	<u>NET</u>	<u>DETAILS</u>	000028	Navigus Planning	894.00	149	745	NDP Consultancy fees
	<u>PAYEE</u>		<u>VAT</u>	<u>NET</u>	<u>DETAILS</u>																																																								
S/O	Mrs D Humphris	663.76		663.76	April salary standing order																																																								
001193	Essex Pension Fund	186.78		186.78	April pension payment																																																								
001194	Accent Stationers	3.93	0.66	3.27	Stationery																																																								
001195	Barry Took	246.00		246.00	Handyman work																																																								
<u>CHEQUE NO</u>	<u>PAYEE</u>		<u>Vat</u>	<u>NET</u>	<u>DETAILS</u>																																																								
S/O	Emma McKay	91.23		91.23	April salary																																																								
000099	E&J Fire and Security Ltd	114.04	19.01	114.04	Annual Fire extinguisher check																																																								
<u>CHEQUE NO</u>	<u>PAYEE</u>		<u>Vat</u>	<u>NET</u>	<u>DETAILS</u>																																																								
000028	Navigus Planning	894.00	149	745	NDP Consultancy fees																																																								
137/14	<p>TIME AND DATE OF NEXT MEETING Wednesday 13th May 2015 at Boxted Village Hall Cage Lane Boxted which will be the ANNUAL PARISH MEETING commencing at 6pm followed by the ANNUAL PARISH COUNCIL MEETING. There being no further business the Chairman closed the meeting at 7.25pm CHAIRMAN DATE</p>																																																												