

BOXTED PARISH COUNCIL
MARCH 2015

The Minutes of the Meeting held on Wednesday 11th March 2015 at Boxted Village Hall, Cage Lane, Boxted Colchester, Essex commencing at 8pm

Present:

Chairman: Councillor T Brentnall

Vice Chairman: Mrs A McLauchlan

Councillors: Councillor Mrs R Cryer; Councillor M Parratt;
 Councillor H Large, Councillor Mrs C Damen;
 Councillor S Lawrence; Councillor Mrs T Wells

The Clerk to the Council: Mrs D Humphris

<u>116/14</u>	<u>APOLOGIES FOR ABSENCE NONE</u>
<u>117/14</u>	<u>DECLARATIONS OF INTEREST</u> None
<u>118/14</u>	<u>THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11TH FEBRUARY 2015</u> <u>RESOLVED: (unanimously)</u> to approve the Minutes (previously circulated) as a true record for signature by the Chairman.
<u>119/14</u>	<u>CLERKS REPORT</u> Members noted the Clerk's report as follows: <u>SPORTS AND SOCIAL CLUB</u> Both the safe and the alarm system are broken and quotes are being obtained for repair and/or replacement. <u>Correspondence received and circulated</u> Colchester Borough Council – Essex Community Energy event 4 th March 2015 Colchester Borough Council – Crucial Crew for older people 27 th March Essex County Council – Details of bus tenders 2015 and dates for local transport meetings Essex County Council – Details of 2015 PROW scheme Essex County Council – Superfast Broadband event – 18 th March Chelmsford Essex Count Council – details of who responsible for various flood problems Essex Association of Local Council – details of coffee morning to meet new Chairman John Gilli-ross National Plant Monitoring survey Dedham Vale AONB – Consultation on new management plan. Dedham Vale AONB – February newsletter
<u>120/14</u>	<u>BOROUGH AND COUNTY COUNCIL AFFAIRS</u> Nothing specific to report
<u>121/14</u>	<u>QUESTIONS FROM MEMBERS OF THE PUBLIC</u> None
<u>122/14</u>	<u>PLANNING</u> Member considered the following planning applications submitted to Colchester Borough Council and <u>RESOLVED</u> to comment as follows: 150361 – Carters Vineyard Green Lane Boxted – Vineyard Estate Manager's House and Ancillary Accomodation together with access

	road and ancillary facilities. NO OBJECTIONS but some concerns about design. It was RESOLVED that Councillor Mrs Wells would prepare an appropriate response for submitting to Colchester Borough Council.																														
123/14	<p><u>INTERNAL AUDIT FOR THE YEAR ENDING 31ST MARCH 2015</u></p> <p>It was RESOLVED appoint Heather Heelis of Heelis and Lodge to undertake the internal audit and it was further RESOLVED: to approve the schedule of works as presented by the Clerk with no amendments.</p>																														
124/14	<p><u>ANNUAL SUBSCRIPTIONS SPORTS AND SOCIAL CLUB</u></p> <p>Members reviewed the outgoings for the last two years and noted that costs of keeping the building open for use such as gas electricity, day to day maintenance etc. are running at around £8,000 per annum. It was RESOLVED: to increase the clubs annual subscriptions on a pro rata basis to their existing annual payments to ensure that all costs of £8000 are covered plus 10% for contingency/management charge.</p> <p>It was noted that the security alarm system is not working and is beyond economic repair and three quotes have been obtained for new systems. The Clerk has checked with the insurance company who have confirmed that there is no insurance requirement for there to be a security alarm on the premises and as the Sports and Social Club bank account has less than £1000 available it was RESOLVED that the alarm system will not be replaced until such time as there are sufficient funds to cover the costs of installing a new system and to cover ongoing maintenance costs.</p> <p>It was noted that the Council are still awaiting proposals from the clubs relating to their plans to take over a lease of the building.</p>																														
125/14	<p><u>PAYMENT OF ACCOUNTS RESOLVED</u></p> <p>to approve payment of accounts presented by the clerk as detailed below totalling salary payments £1425.17; parish council payments £851; SSC payments £287.24 cheques signed in accordance with the bank mandate.</p> <table border="1"> <thead> <tr> <th></th> <th><u>PAYEE</u></th> <th></th> <th><u>VAT</u></th> <th><u>NET</u></th> <th><u>DETAILS</u></th> </tr> </thead> <tbody> <tr> <td>S/O's and enos. 001187 & 001188</td> <td>Wages/payee/pension (including SSC)</td> <td>1425.17</td> <td></td> <td>1425.17</td> <td>Mar salary standing order</td> </tr> <tr> <td>001189</td> <td>Mrs D Humphris</td> <td>46.40</td> <td></td> <td>46.40</td> <td>Payroll software renewal 1/3 share</td> </tr> <tr> <td>001190</td> <td>Fenland Leisure Products</td> <td>9.60</td> <td>1.60</td> <td>8.00</td> <td>Playground repairs</td> </tr> <tr> <td>001191</td> <td>Barry Took</td> <td>595.00</td> <td></td> <td>595.00</td> <td>Handyman work</td> </tr> </tbody> </table>		<u>PAYEE</u>		<u>VAT</u>	<u>NET</u>	<u>DETAILS</u>	S/O's and enos. 001187 & 001188	Wages/payee/pension (including SSC)	1425.17		1425.17	Mar salary standing order	001189	Mrs D Humphris	46.40		46.40	Payroll software renewal 1/3 share	001190	Fenland Leisure Products	9.60	1.60	8.00	Playground repairs	001191	Barry Took	595.00		595.00	Handyman work
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	001192	Barry Took	200.00		200.00	Funds to be transferred from Camping Close
SPORTS AND SOCIAL CLUB						
	CHEQUE NO	PAYEE		Vat	NET	DETAILS
	D/D	EON	79.64	3.79	75.85	Monthly electric February
	000098	Future electrical	207.60	34.60	207.60	Electrical works
126/14	<p><u>TIME AND DATE OF NEXT MEETING</u> Wednesday 8th April 2015 at Boxted Village Hall Cage Lane Boxted commencing at 7pm.</p> <p>There being no further business the Chairman closed the meeting at 8.45pm</p> <p>CHAIRMAN</p> <p>DATE</p>					