

BOXTED PARISH COUNCIL
PARISH COUNCIL MEETING FEBRUARY 2016

The Minutes of the Meeting held on Wednesday 10TH February 2016 at Boxted Village Hall, Cage Lane, Boxted Colchester, Essex commencing at 7pm

		<u>Present</u>
Chairman:	Councillor H Large	Yes
Vice Chairman:	Mrs A McLauchlan	Yes
Councillors:		
	Councillor Mrs R Cryer	No
	Councillor G Pugh	Yes
	Councillor Mrs C Damen	Yes
	Councillor S Lawrence	No
	Councillor Mrs L Carpenter	Yes
	Councillor M Parratt	No
Staff:	Clerk to the Council Denise Humphris	Yes

Others in attendance at the meeting:

Colchester Borough Councillor Nigel Chapman. One member of the public.

121/15 APOLOGIES FOR ABSENCE

RESOLVED: (unanimously) to accept apologies for absence from Councillor Mrs R Cryer, Councillor S Lawrence.

122/15 DECLARATIONS OF INTEREST None

123/15 MINUTES OF THE MEETING HELD ON WEDNESDAY 13th January 2016 RESOLVED:
(unanimously) to approve those minutes (previously circulated) as a true record for signature by the Chairman.

124/15 CLERK'S REPORT

Members noted the Clerk's report as follows:

PLANNING DECISION NOTICE RECEIVED

152617 – 4 Straight Road Boxted – 2 storey side extension – Approved

152342 – Lavender House Langham Road Boxted – Detached car port – Withdrawn

POST BOX DEDHAM ROAD

Colchester Borough Councillor Nigel Chapman has received confirmation that the Post Box is being repaired and will be replaced within the next 12 weeks.

QUEEN'S 90TH BIRTHDAY CELEBRATIONS

Friends of Boxted WI – Village Celebration 2pm - 4pm 11th June – Street party style bring a picnic at the school.

BOXTED AIRFIELD

Free heritage walk Sunday 20th March 10am

SPORTS AND SOCIAL CLUB – PRE SCHOOL/AFTER SCHOOL CLUB

Matters are progressing and it is expected that this venture will now commence in September 2016. The new school headmistress is supportive and has offered use of the school building for the morning sessions so this may now only be afternoon hiring sessions at the SSC.

SPORTS AND SOCIAL CLUB - CRICKET CLUB

The new liaison officer has now removed the dumped matting which had been highlighted as a fire hazard.

CONSULTATIONS

Lower Thames Crossing Route consultation

EVENTS

Essex County Council – Replacement Waste Local Plan – Engagement Event 1st March 2016

Colchester Borough Council – volunteer ‘Clean for the Queen event.

125/15 BOROUGH AND COUNTY COUNCIL AFFAIRS

Colchester Borough Councillor Nigel Chapman advised that a project is being undertaken to take grafts from some of the Walnut Tress in the Walnut Orchards as there are some rare varieties which are of national importance and the landowners are assisting with the project.

Councillor Chapman is chasing the results of the recent traffic survey.

126/15 PUBLIC PARTICPATION - QUESTIONS FROM MEMBERS OF THE PUBLIC PRESENT AT THE MEETING None

127/15 PLANNING

Members considered the following planning applications submitted to Colchester Borough Council and agreed to circulate the details for further review:

Councillor Mrs Damen declared a personal interest in application 160127 as an immediate neighbour

160127 – Orchard Place Accomodation Road Boxted - Change of use of land to temporary traveller’s pitch (resubmission of 152231)

160068 – Langham House Straight Road Boxted – Application for removal of condition 7 of planning permission 131260 so that ornamental barge boards and exposed rafter feet are not required.

128/15 NEIGHBOURHOOD PLAN

The Plan is currently in public consultation stage with examination expected late March/early April.

129/15 NEW EXTERNAL AUDIT ARRANGEMENTS

a) 2015/2016 Financial year – members noted new statutory arrangements around signing the Annual Return and advertising.

b) Members noted that the Audit Commission is to be disbanded meaning that parish councils could select their own auditors which could be expensive. As an alternative a company has been set up by NALC and SLCC known as Smaller Authorities Audit Appointments Ltd. This company will appoint an auditor each year and oversee the external audit process similarly to the old Audit Commission, and have guaranteed that fees will not exceed the levels for 2014/2015 financial year. It was **RESOLVED:** that this Council are happy with this arrangement and opt to use the new audit company.

130/15 PARISH COUNCIL PRINTER AND COMPUTER

a) **RESOLVED** to ratify the decision to purchase a new printer for the clerk. The total cost of £150 has been shared amongst the Clerk’s other councils making the cost for this council of £37.50 and it was agreed this could be re-imbursed to the Clerk.

b) **RESOLVED:** to approve expenditure up to £350 to purchase a desktop computer, a tablet, external hard drive and related office software, to be shared with two other councils.

131/15 PAYMENT OF ACCOUNTS

RESOLVED: (unanimously) to authorise payment of the accounts as detailed below for November Appendix 'A' totalling £3833.43

120/15 DATE OF NEXT MEETING

The next meeting will be held on Wednesday 8TH March 2016 commencing at 7pm at Boxted Village Hall Cage Lane.

There being no further business the Chairman closed the meeting at 7.30pm.

CHAIRMAN.....

DATE.....

**APPENDIX 'A' BOXTED PARISH COUNCIL – February 2016
PAYMENTS LIST AND PAYMENTS AUDIT FEBRUARY 2016**

<u>Payment processed by (method)</u>	<u>Date paid</u>	<u>PAYEE</u>	<u>GROSS</u>	<u>VAT</u>	<u>NET</u>	<u>DETAILS</u>
S/O	12 TH Feb	Mrs D Humphris	881.59		881.59	Monthly salary
S/O	12 TH Feb	Essex Pension Fund	260.97		260.97	Feb pension contributions
Online payt	12 th Feb	Mrs D Humphris	37.50		37.50	Re new printer ¼ share
Online Payt	12 th Feb	Whitnell Hire Services	1620	270	1350	Pipework re Village Hall Water Meter
Online payt	12 th Feb	Society of Local Council Clerk	65		65	Annual subscription ¼ share.
Online payment	12 th Feb	Barry Took	625.88		625.88	Handyman jobs
SSC						
S/O	15 TH Feb	Mrs E McKAY	228.07		228.07	Feb salary
D/D	1 ST monthly	Colchester Borough Council	54.42		54.42	Trade Waste Feb
Online payt	12 th Feb	Pestforce	60		60	Pest control
		TOTAL PAYMENTS	3833.43	270	3563.43	

