

BOXTED PARISH COUNCIL
58 SHAFTESBURY AVENUE
HARWICH CO12 4BT
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THIS MEETING IS OPEN TO THE PUBLIC

To All Councillors:
You are summoned to attend:
THE PARISH COUNCIL MEETING
Of
Boxted Parish Council
Wednesday 8th November 2017
At
Boxted Village Hall Cage Lane Boxted commencing at 7.00pm
For the purposes of transacting the following business.

1st November 2017

Denise Humphris
Mrs D Humphris
Clerk to the Council

A G E N D A

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
To consider apologies for absence given and confirm acceptance of those apologies.
2. **DECLARATIONS OF INTEREST**– to receive Councillors Declarations of Interest under 2012 regulations on any item which appears on the agenda
3. **THE MINUTES OF THE MEETING HELD ON 11th October 2017**
To approve the minutes as a true record for signature by the Chairman (previously circulated)
4. **RAINBOW RANGERS**
To receive a brief presentation from Tracey Doolin relating to Rainbow Rangers, progress, plans and new plans to develop a forest school
5. **PUBLIC PARTICIPATION**
(Maximum 15 minutes unless otherwise directed by the Chairman)
To receive questions/comments/queries from members of the public present at the meeting.
In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
6. **CLERK'S REPORT**
To note the Clerk's report on action items since the last meeting.
7. **BOROUGH AND COUNTY COUNCIL AFFAIRS**
To receive reports from Borough and County Councillors
8. **PLANNING**
a) To review for comment as a consultee, planning applications for Boxted submitted to the Planning Authority Colchester Borough Council since 11th October 2017..

9. ADOPT A TELEPHONE KIOSK

Further to October meeting - To consider a more detailed proposal to adopt the telephone kiosk on Dedham Road – adoption cost £1.

10. COMMUNITY HUB

a) To consider quotes received for new front door.

b) To consider a request from the Sports teams to be issued with keys to the Sports side of the building.

11. DONATION REQUEST

To consider a request from Boxted British Legion for a donation of 30 old chairs removed from the Hub and destined for the tip.

12. ST. PETER'S PRIMARY SCHOOL – CHRISTMAS FAYRE PARKING REQUEST

To consider a request from the school PTA to be able to use the Village Hall Car Park for this event and have access to the overflow Car Park.

13. VILLAGE HALL COMMITTEE

To consider membership and Terms of Reference for the new Committee.

(Clerking of committee meetings to be discussed under personnel matters)

14. FINANCIAL AND ACCOUNTING

a) To receive the financial report 1st April 2017 – date

b) To consider approval of the payment of invoices received.

15. EXCLUSION OF THE PRESS AND PUBLIC

To consider the exclusion of the press and public from discussion of the following items because of the likelihood that confidential information could be disclosed

Community Hub matters

a) With regards to one year Hub tenancy :To undertake first quarterly review of progress with regards new Hub tenants, including review of financials and any other matters

b) Personnel Matters

(i) To receive the Assistant to the Clerk's resignation

(ii) To consider the vacancy and additional work to be covered as a result of Village Hall committee (RFO now covering financials and payroll)

(iii) To consider Locum appointment to cover roles, new committee and recruitment plans.

16. TIME AND DATE OF NEXT MEETING

Wednesday 10th January 2017 at Boxted Village Hall Cage Lane Boxted commencing at 7pm. THERE IS NO MEETING IN DECEMBER.

The January meeting will be the Annual Budget/precept meeting.

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