

BOXTED PARISH COUNCIL
PARISH COUNCIL MEETING
OCTOBER 2017

The Minutes of the Meeting held on Wednesday 11th October 2017 at Boxted Village Hall, Cage Lane, Boxted Colchester, commencing at 7.00pm

	<u>Present</u>
Chairman: Councillor Mrs C Damen	Yes
Vice Chairman: Councillor Mrs L Carpenter	Yes
Councillors:	
Councillor G Pugh	Yes
Councillor Mrs A McLauchlan	Yes
Councillor M Parratt	Yes
Councillor J Collitt	Yes
Councillor Mrs V Banwell	Yes
Councillor W Petersen	Yes
Staff:	
Clerk to the Council Denise Humphris	Yes
Assistant to the Clerk to the Council Natalie Smith	Yes

Colchester Borough Councillor Nigel Chapman and ten members of the public

The Clerk advised that she was recording the meeting.

- 071/17** **APPOINTMENT OF CHAIRMAN FOR REMAINDER OF MUNICIPAL YEAR TO MAY 2018 RESOLVED:** to appoint Councillor Mrs C Damen and receive her Declaration of Acceptance of Office
- 072/17** **APPOINTMENT OF VICE-CHAIRMAN FOR REMAINDER OF MUNICIPAL YEAR TO MAY 2018 – RESOLVED:** to appoint Councillor Mrs L Carpenter
- 073/17** **APOLOGIES FOR ABSENCE** None
- 074/17** **DECLARATIONS OF INTEREST** None
- 075/17** **THE MINUTES OF THE MEETING HELD ON WEDNESDAY 13TH September 2017**
RESOLVED: to approve the minutes (previously circulated) as a true record for signature by the Chairman.
- 076/17** **PUBLIC PARTICIPATION**
A query was raised about why Boxted Village Hall chairs had been moved to the Community Hub. The Chairman replied that the chairs had been instorgae unused and around 30 had been moved to the Hub on loan and would be returned if needed for Village Hall events. This decision was made as the

organisations are both Boxted Community organisations and it would save expenditure of public money.

Concerns was raised about old paperbacks stored in the Village Hall – all books have been stored safely and some discussion ensued about moving these to the Hub for a book exchange facility.

Complaints were made about cleaning at the Village Hall.

077/17 **CLERK'S REPORT** the Clerk reported as follows:

- Advance notice of 2018 Boxted Airfield Event received
- Essex County Council Mobile Libraries consultation open until 6th November
- Tree felled on footpath Parsonage Hill to Carters Road blocking the path and reported to ECC PROW for enforcement action.
- Colchester Borough Council Zone Wardens visiting the Hub first and third Monday of each month with recycling boxes and bags.

078/17 **BOROUGH AND COUNTY COUNCIL MATTERS**

Nothing specific reported

079/17 **PLANNING**

PLANNING Members considered the following planning application submitted to Colchester Borough Council and **RESOLVED:** to comment as follows:

APPLICATION NUMBER	PROPERTY DETAILS	APPLICATION DETAILS	COMMENTS
172475	12 Accomodation Road Boxted	Extensions and alterations to existing dwelling house	Deferred
172014	20 Straight Road Boxted	Field Shelter with gateage for sheep	Deferred

080/17 **BOXTED 10K RACE**

The event is planned for 20th May 2018 and will raise money for the school. It will be well organised with volunteer marshalls, litter pickers etc. and no road closures are anticipated. The Council agreed that this was a worthwhile event which it would support - no financial support is required.

081/17 **SHARED SPECIAL CONSTABLE RESOURCE**

RESOLVED: to delegate Councillor Banwell to liaise with neighbouring villages on this matter.

082/17 **ADOPT A TELEPHONE KIOSK**

RESOLVED: that further information as to likely usage and costs should be obtained before agreeing to take this project. The matter can be discussed further at the next council meeting when more information will be available.

083/17 **COMMUNITY HUB**

a) Report from Assistant to the Clerk to the Council

Members noted the report on actions this month which included completed Annual Fire Inspection and New Coffee Machine purchased.

b) De-fibrillator

Members thanked Boxted Lodgers Footballers for raising funds for a de-fibrillator. It was agreed that although this is a portable machine it should be sited on the outside of the building making it accessible to all of Boxted Community if needed. It was resolved: that the Council would purchase the necessary cabinet cost expected to be around £450 to come from reserves if funds not available in any other budget (RFO to confirm).

c) The footballers repeated their request for their own keys to the building. It was agreed that the Clerk/ Assistant Clerk would liaise with all users to find out the impact particularly on the After School Club and report back to the next meeting.

084/17 **FINANCIAL AND ACCOUNTING**

a) Financial Report 1st April – 30th September 2017

The Clerk reported bank balances as follows:

Current Account £18428.80

Reserve account £2008.92

Community Hub £981.24

b) Payment of invoices – RESOLVED: to approve the payment of invoices as per attached Appendix 'a' for (£5280.94)

085/17 **COMMUNITY HUB – tenancy and financial reviews.**

RESOLVED: to defer this matter until the November meeting.

086/17 **PERSONNEL MATTERS** – Deferred

087/17 **VILLAGE HALL PAYROLL** – Clerk advised that Village Hall must register for its own PAYE reference with HMRC.

088/17 **TIME AND DATE OF NEXT MEETING**

The next meeting will be Wednesday 8th November 2017 at Boxted Village Hall Cage Lane Boxted.

APPENDIX 'A' BOXTED PARISH COUNCIL

Staff Costs	2798.14		2798.14	Staff costs
D Marvan	528	88	440	Grasscutting
				Training Mar -
EALC	775		775	Sept
GO4 Enterprises	350		350	Coffee Machine
Dovercourt DIY	297.36	49.66	248.3	Hub various
Office Reality Ltd	803.4	133.9	669.5	Hub new tables
	5551.9	88	5280.94	

CHAIRMAN SIGNATURE

DATE