

BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on Wednesday 11th July 2018 at the Village Hall commencing at 7.30pm or after the Parish Assembly Meeting For the purpose of transacting the business as set out in the Agenda

Karen Thompson – Interim Clerk

Dated 1/7/18



Chairman's Welcome

- 18/056 Apologies and reasons for absence.**
- 18/057 Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 18/058 Public participation session with respect to items on the agenda and other matters that are of mutual interest**
There will be 15 minutes available for question time, if required. At the close of this item; members of the public will no longer be permitted to address the Council.
- 18/059 Minutes of the last meetings of the Council held on 13th June 2018**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).
- 18/060 Clerk's Report**
To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment).
- 18/061 Borough and County Councillors**
To receive the reports of the District Councillor and the County Councillor.
- 18/062 Planning**
- | | | | |
|-----------------|-------------|---------------|--|
| Received | 04 Jun 2018 | <u>181654</u> | Barritts Farm, Queens Head Road, Boxted Colchester CO4 5RJ |
| | 12 Jun 2018 | <u>181497</u> | Hill Farm, Boxted Cross, Colchester CO4 5RD |
- Decided**
- | | | | |
|--|-------------|--------------------|--|
| | 30 Apr 2018 | 181131
Approved | Pond House, Church Road, Boxted Colchester CO4 5TQ |
|--|-------------|--------------------|--|
- 18/063 To consider an annual tree survey and tree warden for Boxted Council (see attachment).**
- 18/064 King George Field –play area and equipment**
- 18/64.1** To receive the play area and equipment report and decide any work or expenditure (Cllr Collitt).
- 18/64.2** To report on the standard of grass cutting and consider any action regarding the grass cutting contract.
- 18/64.3** To note the status of the required gate repair.
- 18/065 Community Hub**
- 18/065.1** To report on the current position of the lease renewal for the Community Hub and receive the Hub operators Business Plan (see attachment).

- 18/065.2 To assess the sky contract for the hub.
 - 18/065.3 To decide which contractor to appoint for the Community Hub roof repair project.
 - 18/065.4 To note the Hub Working Group draft minutes (see attached).
 - 18/065.5 To report on the progress of purchasing some second hand chairs for the Community Hub so that the current chairs can be returned to the Village Hall.
 - 18/065.6 To authorise making available keys for the sports clubs.
 - 18/065.7 To note the emergency work re drainage from the hub.
- 18/066 Village Hall**
- 18/66.1 To note the village hall bank position (see attached bank statement).
 - 18/66.2 To receive a report on the position of the Village Hall lease.
 - 18/66.3 To decide the appointment of Heelis and Lodge (or other) to audit the village hall end of year accounts.
- 18/067 Remembrance Commemorations**
- To authorise the ordering and purchase of a parish council wreath.
- 18/068 Parish Council Flyer**
- To consider the draft flyer as developed by Cllr Collitt (see attached).
- 18/069 Parish Council Finance**
- 18/69.1 To receive report on Parish Council financial statement as at the 30 June 2018 (see attachment).
 - 18/69.2 To approve the bills for payment for Parish Council and Sports and Social Club –Cheques/Bacs payments (see Attachment).
 - 18/69.3 To consider establishing a working group to look at the projects that could be afforded with S106 monies that should be available to the Parish.
- 18/070 Meeting Closure & Date of Next Meeting**
Wednesday 12th September 2018.