

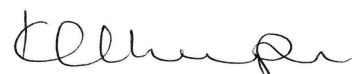
# BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

**You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on  
Wednesday 12th Sep 2018 at the Village Hall commencing at 7.30pm or after the Parish Assembly Meeting  
For the purpose of transacting the business as set out in the Agenda**

Karen Thompson – Interim Clerk

Dated 1/9/18



## Chairman's Welcome

**18/071 Apologies and reasons for absence.**

**18/072 Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

**18/073 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

There will be 15 minutes available for question time, if required. At the close of this item; members of the public will no longer be permitted to address the Council.

**18/074 Minutes of the last meetings of the Council held on 11<sup>th</sup> July 2018**

Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).

**18/075 Appointment of Clerk**

To authorise the appointment of the new clerk with a start date effective from 1 Sep 2018.

**18/076 Clerk's Report**

To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment).

**18/077 Borough and County Councillors**

To receive the reports of the District Councillor and the County Councillor.

**18/078 Planning**

**Applications** To decide any comments on the following applications:

09 Jul 2018	<a href="#">181906</a>	Noakes Farm Noakes Farm, Straight Road, Boxted Colchester CO4 5RA	Current
Prior Notification under Part 3, Class Q of the Town and Country (General Permitted Development)(England) Order 2015 for the proposed change of use of 2 No. agricultural buildings into 4 dwelling houses			
28 Jun 2018	<a href="#">181651</a>	The Latch, Church Street, Boxted CO4 5SX Proposed single & double storey extensions and internal alterations	Current
22 Jun 2018	<a href="#">181616</a>	Hill House, Carters Hill, Boxted Colchester CO4 5RD Application to discharge conditions 7 and 16 of planning permission 180540	Current
06 Jun 2018	<a href="#">181450</a>	Hill House, Carters Hill, Boxted Colchester CO4 5RD Application to discharge condition 3 of planning permission 180540	Current

09 May 2018	<a href="#">181231</a>	Hill Farm, Boxted Cross, Colchester CO4 5RD Application to remove planning condition 13 of planning permission 170997	Current
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**Appeals** To note the following appeals:

04 Sep 2017	<a href="#">172336</a>	Adjacent Walnut Tree Cottage, Straight Road, Boxted Colchester CO4 5QZ Conversion of existing Garage/gymnasium/study into 1 bedroom dwelling	Decided
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**Decided** To note the following planning decisions:

02 Jul 2018	<a href="#">181679</a>	8 Windmill Close, Boxted CO4 5SA	Decided Approved
18 Jun 2018	<a href="#">181694</a>	St Peters Church, Church Street, Boxted Colchester CO4 5SY	Decided Approved
04 Jun 2018	<a href="#">181654</a>	Barritts Farm, Queens Head Road, Boxted Colchester CO4 5RJ	Current Approved

29 May 2018	<a href="#">181493</a>	St Peters Cottage, Church Street, Boxted Colchester CO4 5SU	Decided Approved
10 May 2018	<a href="#">181240</a>	Little Church House, Church Road, Boxted Colchester CO4 5TJ	Decided Approved
09 May 2018	<a href="#">181230</a>	Hill Farm, Boxted Cross, Colchester CO4 5RD	Decided Discharge of condition
09 May 2018	<a href="#">181229</a>	Orchard Farm Orchard Farm, Walnut Barn, Wet Lane, Boxted CO4 5TN	Decided Refused
30 Apr 2018	<a href="#">181131</a>	Pond House, Church Road, Boxted Colchester CO4 5TQ	Decided Approved
26 Apr 2018	<a href="#">181102</a>	2- Thrift Cottages, Straight Road, Boxted CO4 5RA	Decided Approved
25 Apr 2018	<a href="#">181092</a>	Rose Cottage, Redhouse Lane, Boxted Colchester CO4 5RL	Decided Approved
20 Apr 2018	<a href="#">181052</a>	Baytrees House, Boxted Church Road, Great Horkesley CO6 4AL	Decided Approved
20 Apr 2018	<a href="#">181051</a>	Baytrees House, Boxted Church Road, Great Horkesley CO6 4AL	Decided Approved
17 Apr 2018	<a href="#">181007</a>	Fillpots Nursery 52 Straight Road, Boxted Colchester CO4 5RB	Decided Approved
14 Feb 2018	<a href="#">180438</a>	Colchester Northern Gateway Cuckoo Farm Way, Colchester Essex CO4 5JA	Current Approved
19 Jan 2018	<a href="#">180264</a>	The Swallows, Green Lane, Boxted Colchester CO4 5TR Addition of upper floor to existing bungalow.	Decided Approved
01 Feb 2017	<a href="#">170247</a>	Classic Pot Emporium 30A Straight Road, Boxted Colchester CO4 5HN Demolition of existing buildings and the construction of a new business centre comprising retail, office, general industrial and warehousing units (Use Classes A1, B1, B2 and B8), together with associated car parking, highway works and landscaping.	Decided Approved

**18/079 Parish Council Insurance**

To note the purchase of Insurance via BHIB Brokers. (See attachment – Policy and Parish Asset Register).

- 18/080 King George Field – play area and equipment**
- 18/80.1 To receive the play area and equipment report and decide any work or expenditure (Cllr Collitt).
  - 18/80.2 To report on the satisfaction of the grass cutting and consider any further action regarding the grass cutting contract (see attachments).
  - 18/80.3 To approve the swing repair.
- 18/081 Community Hub & Sports and Social Club**
- 18/81.1 To report on the current position of the lease renewal for the Community Hub.
  - 18/81.2 Hub roof essential repairs.
  - 18/81.3 To note the Hub Working Group draft minutes (see attached).
  - 18/81.4 To note the progress on the Sky contract and agree to cancel the contract from January 2019.
  - 18/81.5 To note the situation regarding the defibrillator.
- 18/082 Environment**
- 18/82.1 To consider the email from Orchards East regarding the collecting of Orchard information and establishing community orchards (see attachment).
  - 18/82.2 To consider the taking on of the Hill Farm housing development amenity land at the front of the site as a village green and to ask the developers to supply an electrical point to the green space.
  - 18/82.3 To consider the annual tree survey specification (see attachment).
  - 18/82.4 To consider improving the village sign (see attached).
- 18/083 Highways**
- To consider the overgrown hedge/verge at Betty Potters Dip (see attachment).
- 18/084 Village Hall**
- 18/84.1 To note the Village Hall AGM agenda for 19<sup>th</sup> September 2018.  
NB The Parish Council, and therefore the Councillors are the Trustees to the Village Hall (Charity). Parish Councillors should attend the Village Hall AGM.
  - 18/84.2 To note the village hall bank position.
- 18/085 Communication**
- 18/85.1 To consider the draft flyer as developed by Cllr Collitt.
  - 18/85.2 To consider the points made in an email sent by a resident (see attachment).
- 18/086 Essex County Council Community Initiative Fund**
- To consider any projects that could be submitted to the Essex CIF application for funds (see attached).
- 18/087 Parish Council Finance**
- 18/87.1 To receive report on Parish Council financial statement as at the 31 August 2018 (see attachment).
  - 18/87.2 To approve the bills for payment for Parish Council and Sports and Social Club –Cheques/Bacs payments (see Attachment).

**18/87.3** To consider the purchase of a new laptop for the clerk and to set a budget for this.

**18/87.4** To note the grass cutting contract requires an annual uplift of inflation and to approve the implementation.

**18/088** **Items for the next meeting agenda**

To consider items for the next agenda

- Development of Press Policy (first point of contact being the Clerk and primary spokesperson being the chair).
- Village Hall Submission of 17-18 Financial Summary to Charity Commission
- Developing a Parish Council emergency plan
- Camping Close

**18/089** **Meeting Closure & Date of Next Meeting**

Wednesday 10<sup>th</sup> October 2018.