

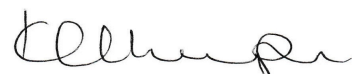
BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

**You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on
Wednesday 14th November 2018 at the Village Hall commencing at 7.30pm
For the purpose of transacting the business as set out in the Agenda**

Karen Thompson – Interim Clerk

Dated 1/11/18



- 18/0110** **Chairman's Welcome**
- 18/0111** **Apologies and reasons for absence.**
- 18/0112** **Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 18/0113** **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
There will be 15 minutes available for question time, if required. At the close of this item; members of the public will no longer be permitted to address the Council.
- 18/0114** **Minutes of the last meetings of the Council held on 10th October 2018**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).
- 18/0115** **To receive a report from Essex Sheds on the possibility of a Shed project locally.**
- 18/0116** **Clerk's Report**
To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment) and to decide on the commissioning of Chartered Surveyor for building valuations for insurance purposes.
- 18/0117** **Borough and County Councillors**
To receive the reports of the District Councillor and the County Councillor.
- 18/0118** **Planning Applications**
To decide any comments on the following applications:

None for consideration.
- Appeals** None.
- Decided** To note the following planning decisions:

15 Aug 2018	182063	Toppesfield, Straight Road, Boxted Colchester CO4 5QX	Current Conditional approval
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Consultation expired

Application No:	182513
Development:	REFURBISHMENT OF EXISTING BARN AND PROPOSED INFILL STORAGE AREA BETWEEN EXISTING STORAGE CONTAINERS.
Site Address:	46 Straight Road, Boxted Colchester CO4 5HW

- 18/0119 King George Field – play area and equipment**
- 18/119.1 To receive the play area and equipment report and decide any work or expenditure (Cllr Collitt).
 - 18/119.2 To consider the quote for zone wardens taking on the emptying of dog waste bins
Three hours a week at £24.10 should be sufficient on a Monday ,Wednesday and Friday but could be reviewed so a weekly cost of £82.15 from the CBC zone warden
 - 18/119.3 To consider requiring the football clubs to mark off a route for vehicles around the playing field and making clear their liability for damage to the field.
 - 18/119.4 To note one objection to the siting of the cricket nets on the Dedham Rd side of the field.
"I do not think it is right to site this near the back of the houses a cricket balls could come into our gardens I think a better site for this would be the old preschool site away from everyone".
 - 18/119.5 To note that there is not a booking system for the playing field but the various clubs liaise between themselves to plan dates.
 - 18/119.6 To note that a Play Area inspection has been organised to cover the play area, BMX track and skate park for a cost of £250.00. The cost quoted by Rospa was £225 per area and Play Quip agreed to do all three areas for £250.00.
 - 18/119.7 To note that only one quote has been received to cut the cricket pitch in the summer of 2019 at £100+VAT per cut.
- 18/0120 Community Hub & Sports and Social Club**
- 18/120.1 To report on the current position of the lease renewal for the Community Hub.
 - 18/120.2 To receive a verbal update on the Hub roof repairs.
 - 18/120.3 To note the installation of the defibrillator cabinet on the outer wall of the sports side of the hub.
 - 18/120.4 To receive the minutes of the Hub Working Group meeting of 15th Oct 2018 (see attached).
- 18/0121 Environment**
- 18/121.1 To consider any reports and decide any expenditure.
 - 18/121.2 To update the Council on the agreement of the British Legion to host a defibrillator.
 - 18/121.3 To consider the request/idea from the Boxted British Legion to support a village memorial on the, what will be, new village green at the Lynton Homes development (see attachment).
 - 18/121.4 To note the priority areas that Boxted covers via the volunteers in the Winter Salt Scheme (see attachment).
 - 18/121.5 To consider the request to have a donated Christmas Tree on the Cage Lane triangle in late November. Also to Link up with Local churches and organise a Lighting of the tree event & or carol service (involving the Silver Band).
 - 18/121.6 To consider what action to take regarding the vegetation at Hobbs drive/Carters Hill.
 - 18/121.7 To decide if the single quote received for an Annual Tree Survey is accepted. (See attached).

- 18/0122 Highways**
To note Betty Potters Dip is due to be cut back as parts of ECC's annual programme.
- 18/0123 Village Hall**
- 18/123.1 To note the RCCE will conduct a Village Hall Year End Account check for £60 + VAT and there will be travelling expenses of £14.50
- 18/123.2 To note the village hall bank position.
- 18/123.3 To decide if permission is given to park a large vehicle in the car park.
- 18/0124 Parish Council Budget for 2019/2020**
To consider the draft budget. (See attached)
- 18/0125 Communication**
- 18/125.1 To consider the draft flyer as developed by Cllr Collitt.
- 18/0126 Defibrillator**
- 18/126.1 To note that the heated lit AED box will be installed on the Sports side outside wall on 14th November 2018.
- 18/126.2 To note the plan to install a second (First Responders provided) defibrillator at the British Legion building.
- 18/0127 Parish Council Finance**
- 18/127.1 To receive report on Parish Council financial statement as at the 31 October 2018 (see attachment).
- 18/127.2 To approve the bills for payment for Parish Council, Sports and Social Club and Village Hall – Cheques/Bacs payments (see Attachment).
- 18/127.3 To approve the process for authorising Council, Sports and Village Hall payments needed in December 2018. The process proposed is whole Council notification to enable Councillors to query/stop authorisation and two Councillor email approvals for every payment. Audit trail to be included in the hard copy accounts folder. The Chair retains authorisation power for spend up to £1000 in exceptional/short time circumstances.
- 18/0128 Items for the next meeting agenda**
To consider items for the next agenda.
- 18/0129 Meeting Closure & Date of Next Meeting**
Wednesday 9th January 2019.