

# BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on  
Wednesday 10<sup>th</sup> April 2019 at the Village Hall commencing at 7.30pm  
For the purpose of transacting the business as set out in the Agenda

Karen Thompson – Clerk  
Dated 5/4/19



- 19/054 Chairman's Welcome**
- 19/055 Apologies and reasons for absence.**
- 19/056 Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 19/057 Public participation session with respect to items on the agenda and other matters that are of mutual interest**  
There will be 15 minutes available for question time, if required. At the close of this item; members of the public will no longer be permitted to address the Council.
- 19/058 Minutes of the last meetings of the Council held on 13<sup>th</sup> February 2019**  
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).

- 19/059 Clerk's Report**  
19/59.1 To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment).

- 19/060 Borough and County Council**  
19/60.1 To receive the reports of the District Councillor and the County Councillor.

- 19/061 Planning Applications**  
To decide any comments on the following applications:

|                     |                        |  |                            |
|---------------------|------------------------|--|----------------------------|
| 13 Mar 2019         | <a href="#">190713</a> | Pantry 61 West View, 61 Straight Road, Boxted Colchester CO4 5QY           | Current<br>Replaces 190429 |
| Neighbouring parish |                        |  |                            |
| 08 Mar 2019         | <a href="#">190665</a> | Between Via Urbis Romanae & Mill Road Land South of, Axial Way, Colchester | Current                    |

- Appeals** None.

- Decided** To note the following planning decisions:

|             |                        |  |                                   |
|-------------|------------------------|--|-----------------------------------|
| 04 Jan 2019 | <a href="#">190030</a> | The Wheelwrights House, Straight Road, Boxted Colchester CO4 5QN | Decided<br>Conditional Approval   |
| 27 Oct 2018 | <a href="#">182669</a> | 8 Homedale Cottages, Dedham Road, Boxted CO4 5SJ                 | Decided - Refused                 |
| 04 Feb 2019 | <a href="#">190319</a> | The Latch, Church Street, Boxted CO4 5SX                         | Decided – refused                 |
| 04 Jan 2019 | <a href="#">190031</a> | The Wheelwrights House, Straight Road, Boxted Colchester CO4 5QN | Decided – approved<br>conditional |

- 19/062 King George Field**

- 19/62.1 To receive the play area and equipment report and decide any work or expenditure (Cllr Collitt).
- 19/62.2 To receive a verbal report on the installation of a new gate barrier to the playing field.
- 19/62.3 To review the hirers agreement and consider the comments made by hirers (see attachments).
- 19/62.4 To consider submitting a planning application for the proposed permanent cricket nets including engaging a planning agent.
- 19/62.5 To confirm that Rospa play area inspections have been booked for May 2019.
- 19/62.6 To consider any action to improve security to deter unauthorised encampments.

**19/063 Community Hub & Sports and Social Club**

- 19/63.1 To consider a specification for renewing the parking lines in the car park.
- 19/63.2 To consider the specification for a disability ramp and possible builders to invite to tender.
- 19/63.3 To consider a specification for rendering the Hub building.
- 19/63.4 To note the progress on installing broadband in the hub and to agree the cost allocation.

**19/064 Village Hall Lease**

- 19/64.1 To receive an update on the Village Hall lease.

**19/065 Parish Council Finance**

- 19/65.1 To receive report on Parish Council financial statement as at the 31 March 2019 (see attachment).
- 19/65.2 To decide to continue to affiliate to EALC. The fee due 2019/20 is £369.28.
- 19/65.3 To approve the bills for payment for Parish Council, Sports and Social Club and Village Hall – Cheques/Bacs payments (see Attachment).

**19/066 Internal Audit Commencement**

To consider the commencement of the internal audit with Heelis and Lodge.

**19/067 Items for the next meeting agenda**

To consider items for the next agenda including:

- Election of chair
- Signing chairman's acceptance of office declaration
- Election of vice-chair
- Agreement of banking signatories
- Appointment of lead councillors to the following roles:
  - Community Hub and Sports Changing rooms
  - Village Hall
  - Colchester Association of Local Councils
  - Play equipment checks
- Approval of the following:
  - Standing Orders
  - Financial Regulations
  - Code of Conduct

**19/068 Meeting Closure & Date of Next Meeting**

Wednesday 8<sup>th</sup> May 2019.

