

# BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on  
**Wednesday 8<sup>th</sup> May 2019 at the Village Hall commencing at 7.30pm**  
**For the purpose of transacting the business as set out in the Agenda**

Karen Thompson – Clerk

Dated 2/5/19



## Chairman's Welcome

- 19/069 Election of Chairman**
- 19/070 Receiving the Chairman's Acceptance of Office**
- 19/071 Election of Vice-Chair**
- 19/072 Apologies and reasons for absence.**
- 19/073 Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 19/074 Co-option of Councillors**  
To consider co-opting Val Banwell, Gene Pugh, Kate Crosswell, Mark Parratt and Robin Oxford as Boxted Parish Councillors.
- 19/075 Public participation session with respect to items on the agenda and other matters that are of mutual interest**  
There will be 15 minutes available for question time, if required.
- 19/076 Minutes of the last meetings of the Council held on 10<sup>th</sup> April 2019**  
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).
- 19/077 Clerk's Report**  
**19/78.1** To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment).
- 19/078 Borough and County Council**  
**19/79.1** To receive the reports of the District Councillor and the County Councillor.
- 19/079 Parish Council Finance**  
**19/80.1** To decide the three signatories on the following bank accounts:
  - Village Hall
  - Parish Council
  - Sports and Social Club
  - Camping CloseTo agree to change the current banking mandates to reflect the changes.
- 19/80.1** To receive report on Parish Council financial statement as at the 30 April 2019 (see attachment).
- 19/80.2** To approve the bills for payment for Parish Council, Sports and Social Club and Village Hall – Cheques/Bacs payments (see Attachment).

## Planning

**Applications** To decide any comments on the following applications:

28 Mar 2019	<a href="#">190851</a>	Easby, Workhouse Hill, Boxted Colchester CO4 5TT	Current
11 Apr 2019	<a href="#">190988</a>	Langham House, Straight Road, Boxted CO4 5QX	Current

**Appeals** None.

**Decided** To note the following planning decisions:

02 Jan 2019	<a href="#">190008</a>	46 Straight Road, Boxted Colchester CO4 5HW	Decided Conditional Approval
3 Mar 2019	<a href="#">190713</a>	Pantry 61 West View, 61 Straight Road, Boxted Colchester CO4 5QY	Decided Conditional Approval

## 19/081 Appointment of Councillors to Areas of Responsibility

To appoint councillors to the following areas of responsibility:

- Community Hub and Sports Changing rooms
- Village Hall – including chair of the Village Hall Management Committee
- Colchester Association of Local Councils
- Play equipment checks/Recreation Ground

## 19/082 King George Field – play area and equipment

19/82.1 To receive the play area and equipment report and decide any work or expenditure (Cllr Collitt).

19/82.2 To consider Tracey Doolin as a second play area inspector and fund training.

19/82.3 To consider initiating a project to convert the Hub SSC integral garage to a disabled toilet and a second referee's room (toilet, wash basin, shower and changing area).

## 19/083 Community Hub & Sports and Social Club

19/83.1 To receive the Village Hub Working Group minutes of 15<sup>th</sup> April 2019.

19/83.2 To consider the rendering quotes.

19/83.3 To consider confirming to the leasee that the parish council will not be serving notice based on breach of contract as there have been no significant breaches.

## 19/084 Policies

To review the following policies:

- Standing Orders
- Financial Regulations
- Statement of Internal Control - new
- Code of Conduct

## 19/085 Memberships/Subscriptions

To consider continuing membership of:

- Dedham Vale Society on behalf of residents - £50 for a 5-year membership
- Colchester Association of Local Councils - £35 pa

## 19/086 Items for the next meeting agenda

To consider items for the next agenda.

- Policy Review – Management of Risk and Risk Register

## 19/087 Meeting Closure & Date of Next Meeting

Wednesday 12<sup>th</sup> June 2019.