

# BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on  
Wednesday 12th June 2019 at the Village Hall commencing at 7.30pm  
For the purpose of transacting the business as set out in the Agenda

Karen Thompson – Clerk  
Dated 7/6/2019



- 19/088 Welcome**
- 19/089 Apologies and reasons for absence.**
- 19/090 Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 19/091 Public participation session with respect to items on the agenda and other matters that are of mutual interest**  
There will be 15 minutes available for question time, if required.
- 19/092 Minutes of the last meetings of the Council held on 8<sup>th</sup> May 2019**  
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).
- 19/093 Clerk's Report**  
19/93.1 To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment).
- 19/094 Borough and County Council**  
19/94.1 To receive the reports of the District Councillor and the County Councillor.
- 19/095 Parish Council Finance**  
19/95.1 To receive report on Parish Council financial statement as at the 31 May 2019 (see attachment).  
19/95.2 To approve the bills for payment for Parish Council, Sports and Social Club and Village Hall – Cheques/Bacs payments (see Attachment).  
19/95.3 To note the submission of a pre-application to the Essex CIF for funding to aid the establishment of the village green.
- 19/096 Planning**
- | Applications | Date        | Reference     | Location   | Status  |
|--------------|-------------|---------------|--|---------|
|              | 21 May 2019 | <u>191344</u> | Runkins Corner, Langham Lane, Boxted Colchester CO4 5HZ            | Current |
|              | 26 Apr 2019 | <u>191121</u> | Seasonal Suffolk Ltd Carters Vineyards, Green Lane, Boxted CO4 5TS | Current |
- Decisions**
- |  |             |               |  |                    |
|--|-------------|---------------|--|--------------------|
|  | 11 Apr 2019 | <u>190988</u> | Langham House, Straight Road, Boxted CO4 5QX | Decided<br>Refused |
|--|-------------|---------------|--|--------------------|
- 19/097 Rural Exception Sites**  
To consider the correspondence with RCCE on Rural Exception Sites and whether to conduct an

RES survey (see attachment).

**19/098 Audit**

- 19/98.1 To consider the effectiveness of the system of internal control. And to approve the Annual Governance Statement.
- 19/98.2 To consider the Annual Internal Audit Report of Accounts Year Ended 31 March 2019. (Attachment).
- 19/98.3 To consider the Accounting Statements (Section 2 of the Annual Return). To approve the Accounting Statements, by resolution, and ensure the Accounting Statements are signed and dated by the Council Meeting Chair.
- 19/98.4 To decide the dates for the exercise of Public Rights of Inspection commencing between 30th June 2019 and 26<sup>th</sup> July 2019 and running for a period of 30 working days. And to publish a notice of the Public Right of Inspection at least 1 working day before the period of inspection on the Council website along with the 'Council Accounts: A Summary of Your Rights'.
- 19/98.5 To appoint Heelis and Lodge as internal auditors for 2019/2020.

**19/099 King George Field**

- 19/98.1 To receive the play area and equipment report and decide any work or expenditure (Cllr Collitt).
- 19/98.2 To note that Tracey Doolin will conduct visual play area inspections 2 to 3 times each month.
- 19/98.3 To receive the tree location plan and tree survey (see attachment).

**19/0100 Community Hub & Sports and Social Club**

- 19/99.1 To receive the Village Hub Working Group minutes of 15<sup>st</sup> April 2019 (see attachment).
- 19/99.2 To note that rendering quotes are not yet received, and this item will be considered in July.

**19/0101 Village Green**

- 19/101.1 To note the progress towards establishing a village green.

**19/0102 Policies**

To review the following policies:

- Privacy Statement
- Risk Policy and Register
- Asset Register

**19/0103 Items for the next meeting agenda**

To consider items for the next agenda.

**19/0104 Meeting Closure & Date of Next Meeting**

Wednesday 10<sup>th</sup> July 2019.