

# BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

**You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on  
Wednesday 11 September 2019 at the Village Hall commencing at 7.30pm  
For the purpose of transacting the business as set out in the Agenda**

Karen Thompson – Clerk  
Dated 6/9/2019



- 19/0127 Welcome**
- 19/0128 Apologies and reasons for absence.**
- 19/0129 Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 19/0130 Public participation session with respect to items on the agenda and other matters that are of mutual interest**  
There will be 15 minutes available for question time, if required.
- 19/0131 Minutes of the last meetings of the Council held on 10<sup>th</sup> July 2019**  
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (see attachment).
- 19/0132 Clerk's Report**  
To receive the report of resolutions agreed at Parish Council meetings and progress to date (see attachment).
- 19/0133 Borough and County Council**
- 19/133.1 To receive the reports of the District Councillor and the County Councillor.
  - 19/133.2 To note the status of the CBC project to consider developing the Garage Site for housing.
- 19/0134 Parish Council Finance**
- 19/134.1 To receive report on Parish Council financial statement as at the 31 August 2019 (see attachment).
  - 19/134.2 To approve the bills for payment for Parish Council, Sports and Social Club and Village Hall – Cheques/Bacs payments (see attachment).
  - 19/134.3 To complete the mandate form for the Camping Close COIF account (hard copy available).
- 19/0135 Applications**  
To consider commenting on the following applications

<a href="#">192146</a>	19/08/2019	Homedale Farm, Dedham Road, Boxted Colchester CO4 5SL	Erection of a replacement dwelling and ancillary and associated development
<a href="#">192110</a>	13/08/2019	19 Songers Cottages, Dedham Road, Boxted Colchester CO4 5SQ	Proposed loft conversion
<a href="#">192026</a>	12/08/2019	Boxted Green Lane, Boxted	Proposed stables for use

		Colchester CO4 5RT	ancillary to new dwelling approved under application number 191564
<a href="#">192076</a>	08/08/2019	9 Songers Cottages, Dedham Road, Boxted Colchester CO4 5SQ	Alterations to approved 183056 (First floor side extension and front porch) [changed description]
<a href="#">192000</a>	01/08/2019	46 Straight Road, Boxted Colchester CO4 5HW	A. Removal of already approved storage of car internally within the barns and to apply for the storage of 16 cars externally STARTED. B. Change of use from within the existing barns from car storage covering all aspect of items from furniture, classic ca
<a href="#">191965</a>	29/07/2019	Land On The East Side Of, Haveli, Langham Road, Boxted CO4 5HT	Formation of second vehicular access to existing dwelling off main road.
<a href="#">191965</a>	29/07/2019	Land On The East Side Of, Haveli, Langham Road, Boxted CO4 5HT	Formation of second vehicular access to existing dwelling off main road.
<a href="#">191909</a>	22/07/2019	Walnut Tree Cottage, Workhouse Hill, Boxted Colchester CO4 5TT	Proposed single storey rear extension and internal alterations, demolition of existing garage and replacement cartlodge (AMENDED DESCRIPTION)
<a href="#">191910</a>	22/07/2019	Walnut Tree Cottage, Workhouse Hill, Boxted Colchester CO4 5TT	Listed building application for proposed single storey rear extension and internal alternations, demolition of existing garage and replacement cartlodge (AMENDED DESCRIPTION)

## Decisions

<a href="#">191819</a> approved	05/07/2019	Redhouse Farm, Redhouse Lane, Boxted Colchester CO4 5RL	Application for the Approval of Details (roof light details) of 182427
<a href="#">191741</a> Approved conditional	04/07/2019	Pine Trees, Straight Road, Boxted Colchester CO4 5QW	Addition of single storey glazed extension
<a href="#">191757</a> refused	02/07/2019	3 Line Cottages, Straight Road, Boxted Colchester CO4 5QT	Notification for prior approval for a proposed extension extending 4.2 metres beyond

			original dwelling, with a maximum height of 2.7 m eaves height of 2.4 metres.
<a href="#">191629</a> approved	21/06/2019	Peartree Cottage, Ellis Road, Boxted Colchester CO4 5RN	Fence and Gate Post replacement is proposed, as p maintenance to the site. A like-for-like replacemer
<a href="#">191576</a> withdrawn	17/06/2019	19 Songers Cottages, Dedham Road, Boxted Colchester CO4 5SQ	Lawful Development Cert: Prop. loft conversion
<a href="#">191540</a> refused	12/06/2019	Orchard Place, Accommodation Road, Boxted Colchester CO4 5HP	Retention of existing caravan for temporary residence and change of use to B8.

**Appeals** None

**19/0136 Housing Needs Survey (HNS)**

To confirm the two questions to be added to the Boxted HNS questionnaire about village or a further housing development concern (see attachment).

**19/0137 Village Parking**

To note the events to date and consider any action that can be taken to improve parking in the village. Cllr Brown may have an update from her meeting with ECC Highways.

**19/0138 King George Field**

19/138.1

To receive the play area and equipment report and decide any work needed (Cllr Collitt). To also report on the metal strips on the wooden knee-high fence between the playing field and the car park.

19/138.2

To consider the next actions needed to further the joint Cricket Club project to install cricket nets on the King George Playing Field.

19/0138.3

To receive the suggestion from a resident regarding action that can be taken to reduce dog fouling in the Playing Field and decide any actions. (see attachment)

**19/0139 Community Hub & Sports and Social Club**

19/139.1

To note the full electric test completion report of the Community Hub building and authorise the actions required (see attached).

19/139.2

To note the disability ramp was delivered and is being installed.

19/139.3

To note that CBC are proposing a move of location for the Fixed Digital Access Point in the Hub café.

**19/0140 Methodist Church and School Room**

To consider any action nominating the Methodist Church and School Room as a community asset (see attached).

**19/0141 Village Green**

To note the progress towards establishing a village green including the submission of a bid for a Community Initiatives Fund grant for installing the necessary infrastructure.

**19/0142 S106 Project**

To establish a committee to consider options for the S106 project with the suggested Committee terms of reference (see attachment).

**19/0143 Highways**

19/143.1

To note that the Council requested that the pavement at the Corner of Cooks Hill and Cooks Hill Cottages be repaired via Cllr Brown, Essex County Councillor.

**19/0144 Village Hall**

19/144.1 To receive the minutes of the Village Hall Management meeting from 23<sup>rd</sup> July 2019. (attachment)

19/144.2 To receive an update on the progress of the Village Hall lease.

**19/0145 Public Rights of Way (PROW)**

To consider joining the ECC P3 Scheme, launching the Boxted Rangers project, and purchasing the necessary equipment (strimmer and PPE) and claiming the granted funds from Dedham Vale AONB.

To send a letter of thanks to the Dedham Vale AONB. (see attachment)

**19/0146 Parish Council Website**

To consider initiating a project to create a new parish council website as the current one will not be available after 31 March 2020. (see proposal attached)

**19/0147 Events**

19/146.1 To discuss plans for a Boxtoberfest event including temporary event license application (covering live music and alcohol).

19/146.2 To note the date of the Christmas Tree Lighting event. Is Sunday 1<sup>st</sup> December. The Silver Band Concert starting at 3pm followed by the Christmas Tree Lighting.

**19/0148 Items for the next meeting agenda**

To note or propose items for the next agenda.

- Approve Grants Policy
- Co-option of Councillor

**19/0149 Meeting Closure & Date of Next Meeting**

Wednesday 9<sup>th</sup> October 2019.